



## 8. The following material must accompany this registration:

- (i) Where applicable, Copy of Matriculation (Grade 12) Certificate or symbols or School Leaver's Certificate. If awaiting matriculation results, these must be furnished as soon as they become available;
- (ii) Confirmation of Institute registration where applicable;
- (iii) Supporting documentation, should the applicant require additional time for examinations;
- (iv) Academic record and certificate of good conduct should the applicant be transferring from another university or college or examining body to ETI;
- (v) Study visas if a foreign student.

This registration will only be considered once the registration form is duly completed, the correct documentation is attached and the required registration /processing fee is furnished to the ETI. Please do not hesitate to contact ETI should you have any queries regarding the completion of this form.

## 9. Legal declaration of Indemnity

- 9.1 Neither ETI nor any official employee or representative of ETI acting in his/her capacity as such shall be liable for any damage arising out of:
- a) the death, bodily harm, loss of health or illness of any student howsoever caused; and
  - b) the destruction of or damage to any property owned by or in the custody of any student, howsoever caused.

9.2 The applicant hereby indemnifies ETI against any claim made against ETI in respect of any damage arising out of the fault of the applicant.

## 10. Conditions of Registration

All details regarding registration and termination of registration are contained in the ETI Programme outline, the Fee Schedule, Procedures and Rules and other relevant ETI documentation, the contents of which are deemed to have been read and understood by the signatories hereto. Furthermore, the following terms and conditions are agreed to:

- 10.1 The student's failure to attend lectures/workshops or complete Distance Learning modules for whatever reason shall in no way entitle him/her to a reduction in fees, nor will it absolve him/her or the other signatories to this document from full liability for the payment of fees and other charges;
- 10.2 No cancellation of this contract shall be of force or effect without written consent thereto by an authorized officer of ETI.
- 10.3 The right to attend lectures/workshops and write examinations is not transferable;
- 10.4 The signatories hereto accept that ETI shall have the right to vary the course syllabus at any time, without prior notification and without furnishing reasons there for. ETI shall further have the right to alter timetables and course commencement dates where necessary;
- 10.5 ETI shall have the right at its sole discretion, to cancel tuition in any course or subject initially advertised and offered, on the basis of insufficient demand. ETI further reserves the right to combine classes of a similar academic level and content;
- 10.6 ETI reserves the right to create and apply rules (including due performance requirements), and the student hereby agrees to be bound by such rules. ETI reserves the right to exclude the student from lectures and examinations (without in any way detracting from the right of ETI to recover fees payable), and to withhold a student's examination results or to dismiss him/her for failing to pay tuition fees or failing to comply with any rules, or the terms of this contract. The student and other signatories hereby agree to pay any and all tuition fees as and when they fall due at ETI. When failure to do so results in legal or other action being taken by ETI, the liability for all

costs relating to such action will fall on any signatories to this contract other than ETI jointly and severally. Such costs will include attorney/client costs and any other costs incurred by ETI, including but not limited to, attorney and client fees, collection charges, tracing charges and the maximum interest permitted by prevailing legislation (calculated from date of non-payment);

10.7 Where tuition fees are payable to ETI in instalments, the failure to pay any single instalment timeously will result in the full balance becoming immediately due and payable without further notice;

10.8 Fees payable to ETI comprise tuition and registration fees (for Distance Learning all course materials and workbooks) and do not include

- external institute membership fees, external examination fees, stationery or other items.
- it shall be the student's responsibility to bear the cost of transport and specialized consumables used during the course including but not restricted to specialized stationery, stock or any other materials and overnight accommodation if necessary

10.9 The student is responsible for ensuring that he/she has been properly registered with any relevant external institute or examining body where applicable and that he/she has been registered for examinations with such institute or body;

10.10 In the case of vis major, ETI reserves the right to cease lectures and close the college temporarily. While every effort will be made to resume lectures as soon as possible, no warranties are made in this regard and no refund in fees will be made;

10.11 No relaxation, variation or indulgence granted by ETI to the other signatories hereto in respect of this agreement shall constitute a waiver of any rights vesting in ETI in terms hereof; and no reliance may be placed by the student or other signatory hereto or any statement or representation not contained herein;

10.12 In the event of the signatories to this agreement, other than ETI having completed this form incorrectly, or the payment details herein not being in accordance with the requirements of ETI, then such incorrect information or payment details shall be deemed to have been amended so as to be in accordance with the requirements of ETI, without further notice;

## 11. In the case of an applicant who is a minor (i.e. under the age of 21)

11.1 acknowledge that I understand the provisions of the declarations of indemnity above and hold myself bound thereby and by all other provisions in this registration; and by the Rules and Procedures of ETI for the time being in force or as they may be altered, for any period during which I am a registered student;

11.2 declare that I know that, should I during my attendance at ETI undergo training in any workshop, stable yard, stud farm or any other place of training or attend any excursion, event or sporting activity whether within or without ETI, I may be exposed to risks to life, or to bodily injury, or to health or illness or of damage to property, or personal liability therefore and that in the full knowledge of this, I consent to run all the risks involved in such training, excursion, exercise, event or sporting activity. Furthermore I acknowledge that the cost of transport to and from such training, excursion, exercise, event or sporting activity shall be for my account;

11.3 acknowledge that I have familiarized myself with this contract, the ETI Prospectus, Fee Schedule, Rules and Procedures, and/or the relevant Institute Syllabus and certify that the information given in this form is accurate and complete in all respects;

11.4 acknowledge that I am aware that I have to satisfy the requirements of due performance as

laid down by ETI, and the relevant conferring body or Institute as the case may be;

11.5 agree that ETI may communicate directly with the conferring body/institute on my behalf and that, as such, all correspondence from the institute conferring body to myself may be sent directly to ETI;

11.6 confirm that I have read and understood the terms and conditions of this contract, and agree to be bound by them;

## 12. In the case of an applicant who is NOT a minor (i.e. who is over the age of 21)

12.1 declare and warrant that I am a major and have full capacity to act;

12.2 acknowledge that I understand the provisions of the declarations of indemnity above and hold myself bound thereby; and by all other provisions of this Registration and by the Rules and Procedures of ETI for the time being in force or as they may be altered, for any period during which I am a registered student;

12.3 declare that I know that, should I during my attendance at ETI undergo training in any workshop, stable yard, stud farm or any other place of training or attend any excursion, event or sporting activity whether within or without ETI, I may be exposed to risks to life, or to bodily injury, or to health or illness or of damage to property, or personal liability therefore and that in the full knowledge of this, I consent to run all the risks involved in such training, excursion, exercise, event or sporting activity. Furthermore I acknowledge that the cost of transport to and from such training, excursion, exercise, event or sporting activity shall be for my account;

12.4 acknowledge that I have familiarized myself with this contract, the ETI Prospectus, Fee Schedule, Rules and Procedures, and/or the relevant Institute Syllabus and certify that the information given in this form is accurate and complete in all respects;

12.5 acknowledge that I am aware that I have to satisfy the requirements of due performance as laid down by ETI, and the relevant conferring body or Institute as the case may be;

12.6 agree that ETI may communicate directly with the conferring body/institute on my behalf and that, as such, all correspondence from the institute conferring body may be sent directly to ETI;

12.7 confirm that I have read and understood the terms and conditions of this contract, and agree to be bound by them

## General

Please read the information contained in this Contract carefully. The contents of this contract, the ETI Programme Outline and the Fee Schedule constitute the contract of registration between the student, and his/her parents guardian(s) – where applicable,

## Fees

The fees payable for any particular course may be found on the ETI Fee Schedule.

## Registration & Cancellation

### Distance Learning Students

#### Full Cancellation

An applicant may cancel his/her registration for a distance learning programme and be exonerated from liability for the ETI fee, provided that the ETI Administration Office is informed in writing by no later than the day on which the course material was dispatched, with written notification of receipt of such cancellation having been furnished by ETI to the student by that date (at ETI's option). If the student is so exonerated from liability to pay the tuition fee, he/she will nevertheless remain liable for a R200 admin fee.